

BASHAM RENTALS CLEANING CHECK LIST

Listed below are the items that were cleaned in your apartment before you moved in. These items must be cleaned in the same manner before moving out or the mentioned fees will be charged. This list can be used as your guide to ensure you clean to the Basham Rentals expectations.

CHARGES FOR ITEMS

KITCHEN

- _____ Refrigerator – unplug the unit; clean the top, front and sides of the outside: remove all crisper drawers and shelving: clean inside of freezer and refrigerator with disinfecting cleaner. Remove all dirt, food and other residue. Clean the grate at the bottom in the front. Clean all of the rubber seals on the top and bottom. Pull away from the wall and clean underneath. Leave unplugged and open. \$30
- _____ Stove/Oven – clean the inside: removing shelves, spray the shelving and the inside with oven cleaner. Clean until ALL the cleaner and residue are removed. Clean the outside removing all residue and grease. This includes; lifting the cook top and cleaning underneath (you will have to remove the burners and take out the drip pans to lift the top) Pull out the storage drawer and clean underneath & inside of it. Clean all visible sides. Take off the knobs and clean them and underneath them. Clean the fan and hood as well as the grease screens. *Self cleaning ovens please set the clean cycle and wipe out everything left after the cycle is complete. Clean the rest as stated above. \$30
- _____ Stove Pans – if they are not replaced the replacement cost is per pan. Basham Rentals will apply charges for the number of pans replaced. \$5
- _____ Dishwasher – clean front, back and all sides, inside and out with cleaner. CLR and/or Iron Out works well for cleaning the inside for hard water stains. You do this by running a cycle. \$10
- _____ Microwave – clean the outside so that it has no residue or grease on it. Clean the vent at the top so that no grease or dust is left on it. Clean the inside so that it is spotless. Remove all food particles. Clean the fan and the grease screens. \$20
- _____ Sinks & Countertops – clean the counter tops down so they are free from all residue. Clean the sink so that it shines and has no hard water stains, grease or food left in it. Clean around the outside edge and around faucets. \$20
- _____ Cabinets – clean inside and out of all the cabinets so that all dirt, food and grease are removed. Vacuum if necessary to remove food particles. Clean the tops of the cabinets if exposed. Remove all dirt, food, and fingerprints from fronts. Clean the under side of the cabinets. \$30-50
- _____ Pantry – wipe all the shelves so they are free from food and dust. Clean the floor by sweeping and mopping with cleaner. If mopping doesn't get the floor clean, then you will need to scrub it. \$10
- _____ Windows – wash the interior of the windows, sills and track with cleaner; including the patio door. (if applicable) \$20

LIVING ROOM

- _____ Windows- wash the interior windows, sills & track with cleaner. Patio Door the same way (if applicable) \$20

MISCELLANEOUS

- _____ Baseboards/light switches/plug-ins/doors (also inside of front door) - all the doors and door knobs, cable outs need to be wiped down with damp cloth to remove all dirt, dust and residue. Dust bar stools (if applicable) and all closet shelves throughout the apartment. This includes all rooms. \$15
- _____ Remove all cobwebs in reach throughout entire apartment. (kitchen and bath as well) \$10
- _____ Washer/Dryer (if applicable) – clean the outside so that it is free from dirt, soap and residue Wipe with a damp cloth. Clean the inside over doors and the rim surrounding openings. Remove lint from lint trap. If you have gum, ink or any other substance that does not belong in your washer or dryer you are responsible for removing it. \$25

BEDROOMS

- _____ Windows – clean the same as kitchen and living room. Charge per room. \$20

MINI BLINDS

_____ This is for all blinds throughout the apartment, including vertical blinds. Dust them first then remove any residue with a damp cloth. (Charge is per blind) \$10

CARPETS

_____ Vacuum all carpet throughout the unit. This includes edging next to trim and doorways. Don't forget behind the doors and in the closets. \$10

_____ All carpets will be professionally cleaned upon moved out. This is an automatic charge. \$100-200

The price is determined by the size of the unit. There may be an extra charge applied by the company for heavy staining. This charge is at the company's discretion.

BATHROOM – Per bath

_____ Tub/Shower – the shower unit must be cleaned of all soap scum, hard water stains and any other debris. Clean the outside of the tub as well. The top rim needs to be wiped down. Remove your shower curtain and rings. \$30-40

_____ Toilet – use toilet bowl cleaner inside the bowl with a brush. Clean the outside using disinfectant cleaner. This includes the tank, the outside of the bowl and the stand on which the toilet sits, including all the way to the floor. If it is porcelain clean it. \$15

_____ Vanity/Countertop/Sink – Clean vanity inside and out so that all residue and debris is removed. Clean the sink and countertop so that residue, soap, toothpaste and hard water stains are completely removed. Shine faucet and drain stopper. \$20

_____ Mirrors—windex, make sure it isn't streaky. \$5

_____ Towel bars/Toilet Paper Holders – Clean and shine them. \$5

_____ Medicine cabinet – (if applicable) Clean the inside and sides with a damp cloth and clean mirror. \$10

_____ Floor – Sweep floor including edges. Scrub the floors. \$10

PATIO/FRONT PORCH/BALCONY (if applicable)

_____ Knock down cobwebs, clean and sweep off. If you have trash, grills or other items located in these areas, please remove them yourself. \$20

CEILING FANS AND LIGHT FIXTURES

_____ Dust each blade of the ceiling fan then clean off any additional dirt from the blades. Clean the light fixture attached to the fan as well. This price is per fan. \$5-10

_____ Light Fixtures - Globes/covers need to be removed and cleaned. \$5

Clean all dust and debris from the light fixtures. Price is per fixture. This includes all rooms in the unit.

AIR REGISTER VENTS & EXHAUST FANS

_____ Remove dust with a dry cloth, then clean with a damp cloth to remove dirt and residue. This price is per vent. This includes baseboard heaters. \$5

_____ Exhaust fans – Remove dust and dirt. Clean the light cover (if applicable). They may need (if applicable) They may need to be wiped down with a damp cloth and cleaner. \$5

This price is per exhaust fan.

TILE/VINYL FLOORS

_____ Sweep all floors including along the edge. Mop with cleaner. \$30

If floors don't come clean with mopping you will need to scrub them. This includes the kitchen, laundry, and entry areas.

FURNACE/UTILITY ROOMS

_____ Remove all cobwebs from inside the closet. Remove dirt and dust from closet door(s). clean off water heater with a damp cloth. Sweep and mop the floor. Remove all personal items from the room, including trash. \$20

LIGHT BULBS THROUGH OUT

_____ Make sure all light bulbs are in working order as per move in. Price is per bulb. \$1

WALL A/C UNITS

_____ Wipe down the exterior of the unit with cleaner and a cloth. Remove the filter and clean it with a vacuum cleaner. Remove all dust and dirt. \$15

EXTRA CHARGES

If the appliances in the kitchen are left in very poor condition, additional fees will apply	\$20-\$50
If the kitchen cabinets are left with items in them and/or found excessively dirty additional fees will apply	\$10-\$30
If the full bath(s) are left with excessively dirty tubs, toilets and/or vanities additional fees will apply	\$15-\$50
If personal items need removed by Basham Rentals, fees will apply for each 30 gallon container	\$30 each
If carpets have a lot of items to pick up off the floor in order to vacuum additional fees will apply	\$10 per room

REMOVE ALL TRASH AND PERSONAL ITEMS FROM THE APARTMENT. FEES WILL APPLY IF NOT REMOVED.

Please note that this list is not all inclusive. The prices are for each item. We will assess charges for items not listed below

Couch	\$40	Twin Bed	\$20
Couch with Bed	\$75	Full Bed	\$30
Love Seat	\$30	Queen Bed	\$40
TV under 40 inches	\$35	King Bed	\$50
TV over 40 inches	\$50	Box springs	\$25
Coffee Table	\$15	Small bookcases	\$25
End Table	\$10	Grills	\$25

If any of these Basham Rentals items get broken or damaged due to neglect, the following fees will apply. Labor costs will be added to the items/parts fee.

Window Screens	\$50-\$100	Window Glass	Based on current price
Blinds	\$15-\$100	Washer	Based on current price
Door Frame Repair	\$10-\$40	Dryer	Based on current price
Exterior Door	\$200-\$350	Vinyl	Based on current price
Interior Door	\$75-\$150	Carpet	Based on current price
Towel Bar/Ring	\$10-\$20	Tile	Based on current price
Toilet Paper Holder	\$5-\$15	Ceiling Fans	Based on current price
Light Globe	\$15-\$50	Counter Tops	Based on current price
Dishwasher Parts	\$25-\$65	Mirror	Based on current price
Washer & Dryer Parts	\$15-\$140	Shower Unit	Based on current price
Oven Parts	\$10-\$100		
Refrigerator Parts	\$25-\$130		
Microwave Parts	\$60-\$115		